

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 29 June 2010 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt, C Bament, Mrs A Gunnett, R Low,
Mrs E Nunn, S Pointer and M Ward,

In Attendance: Mrs J Macken – Parish Clerk
Mr M Nice - Centre Manager
PC R Walker - Northants Police
PC B Fathers - Northants Police
11 members of the public

10/1044 Apologies for absence

Members apologies for absence were received and accepted from Cllr R Monk, Cllr Chattaway, Cllr Lacey, Cllr Gilkes, Cllr Whiffen, Cllr E Wiig and Cllr F Wiig.

Apologies had also been received from PCSO Hillery

10/1045 Declaration of Interest on Agenda Items None

10/1046 Signing of the Minutes of the Last Meeting 25 May 2010

The minutes of the meetings held on 25 May 2010 was signed by the Chairman as a true and correct record of this meeting.

10/1047 Signing of the Minutes of the Special Council Meeting 7 June 2010

The minutes of the meetings held on 7 June 2010 was signed by the Chairman as a true and correct record of this meeting.

*The meeting adjourned to allow members of the public to address the Council.
A note of the matters raised by members of the public are attached to the minutes.
The meeting reconvened.*

10/1048 Police Representative Report

PC Walker introduced PC Fathers, who has recently joined the Brixworth Safer Community Team.

Crimes reported this month is as follows: -

01/06/10 Trafficking Control Drug – Stone Hill Way – 11 x Cannabis plants found at the location.

08/06/10 Trafficking Control Drug – Parkfield Road – A warrant is executed at the address and 19 x cannabis plants are found at the location 1 x male arrested.

12/06/10 Criminal Damage – Shellycoates – Known male breaks rear kitchen window, offender is arrested.

15/06/10 Theft From Vehicle – Holcot Road – Person unknown smashes window to vehicle and removes Satnav.

17/06/10 Theft – Country Park – Unknown person remove mobile from handbag.

22/06/10 Attempted Burglary – Recycling Centre – Unknown persons cut hole in fence and gain entry to site, alarm goes and males make off.

26/06/10 Criminal Damage – Country Park – Unknown person snaps both ends to wooden bench in playing field.

28/06/10 Theft – Froxhill Walk – Unknown person enters rear garden via insecure gate and removes mobile from unattended tent.

10/1049 Consultation with Brixworth Young People

Details of a consultation undertaken by PC Walker with Young People had been previously circulated to members. The Chairman updated the two new officers on the Council's recently proposed BMX/skate project. The three young people present gave ideas as to what facilities, they would like to see in the village for children their own age. The Chairman confirmed that the Recreation Committee will be carrying out a review of all the Playing Fields and can take the suggestions into consideration.

10/1050 County Councillors Report

Cllr Millar was unable to attend.

10/1051 Brixworth Post Office

Mr Hymas reported that he had spoken to the Area Manager of the Co-Op and the Manager at the Post Office, together with the assistance of Cllr F Wiig, on the proposed action being taken to reduce the queues at the Brixworth Post Office. This proposal involves training the co-op shop assistant currently working outside the Post Office restricted area to assist at peak times, when one of the counters is unmanned. The Co-op shop assistant will provide at this unmanned Post Office counter an additional limited service for stamps, parcels etc, thereby reducing the queues. This is to be implemented in the near future. It was noted that the shop assistant would continue to handle the purchase of cards etc from the Post Office counter. The Chairman thanked Mr Hymas and Cllr Wiig for their work on this matter.

This item was brought forward

10/1052 Letter from Brixworth Community First Responder Group

Mr Elvidge a member of the First Responder Group, had written a letter to the Council, following its request for funding for a defibrillator, which was approved last summer. Following a vote it was resolved to provide funding at a cost of £1,497.31 from the general reserves, under Local Government Act 1972 S137. Mr Elvidge will provide the Clerk with the group's bank account details.

The Chairman confirmed that he would be attending the District Planning Committee meeting on 30 June 2010, with regards to the Rumwood planning application.

Planning

10/1053 Minutes of Meetings 7 June 2010

The Minutes of the Committee Meeting held on the 7 June 2010 having been previously distributed were accepted.

Finance

10/1054 Income Received for May 2010

The Clerk reported the Income received for May 2010, which was as follows: -

Received from	Details	£
Community centre	Hall Bookings	843.68
Freestyle soccer academy	Hire of St Davids recreation ground	70.50
DDC	First instalment of Cleaning DDC office	113.50
BCF Action Ltd	First instalment of rent Olive Branch	77.50
		<hr/>
		1,105.18

10/1055 Bank Reconciliation as at 31 May 2010

The bank reconciliation as at the 31 May 2010 was reported and accepted as follows:

Current Account	£16,084.19
Reserve Account	£147,755.36
Less Cheques outstanding	£9,546.24
Balance Carried forward as at 1.06.10	£154,293.31

10/1056 Income and Expenditure & Reserves Report for May 2010

The Income and Expenditure reports and reserves report were accepted and noted.

10/1057 Payment for Return of Funding to DDC £10,000

The payment to the District Council for £10,000 was approved. The District Council had asked for the funding (which was provided for the BMX/skate park) to be returned.

10/1058 Special Dispensation, from DDC Standards Committee, for Members to Discuss Brixworth Community Centre

Parish Councillors had been granted a special dispensation, by the District Council's Standard Committee, to enable members to discuss matters relating to the Brixworth Community Centre.

10/1059 Bills for Payment for June 2010

A schedule of payments, to be made in June 2010 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Direct Debit Payments</u>				
		British Gas	Elec. Chgs. C/rooms Ctr. Apr 10 - May 10	226.17
<u>Chq. No.</u>	<u>Min. No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
4318		NCC	Replacement Chq - May 10 Pension Contribution	360.80
4319		Groundsman	Groundman's Salary June 2010	1,084.89
4320		Clerk	Clerk's Salary June 2010	1,061.35
4321		Part Time Groundsman	P/T Groundsmans wages June 2010	268.00
4322		Comm. Ctr Cleaner	Cleaner Comm. Centre wages June 2010	319.00
4323		Litter Picker	Litter Picker wages June 2010	232.00
4324		HM Revenue & Customs	PAYE & NI June 2010	807.41
4325		NCC	Pension Contribution - June 10	360.80
4326		Clerk	Postage & Clerks Allowance Apr - Jun 10	75.00
4327		Mr I Barratt	Chairman's Tel. Allowance Apr - Jun 10	40.00
4328		DDC	Business Rates 2010/11	672.00
4329		ESPO	Cleaning & stationery materials	114.28

4330	The Mower Shop	Parts for mowers	82.74
4331	Lovell Hardware	Groundsman materials	29.58
4332	E-on	Street Light maintenance Apr - Jun 09	32.97
4333	Sage UK Ltd	Renewal Support Sage Instant Accounts	117.50
4334	Calico UK	Annual Charge - Website Domain Name	17.63
4335	Brixworth Bulletin	Printing & circulation - Annual Report & newsletter	400.00
4336	Maintenance Services	Fixed Electricity Testing - C/Rooms	210.91
4337	DDC	Return of Funding - BMX/Skate Project	10,000.00
4338	BPC Community Centre	Loan to open Comm. Ctr Bank Account	2,000.00
4339	AH Blason & Son	Fuel for tractor, mower & pick up	185.75
			<u>18,698.78</u>

10/1060 Report from the Internal Auditor - Year End 31 March 2010

A copy of the Internal Auditor's letter had been previously circulated to members. The Auditor commented that the audit was satisfactory and made a few comments with regards to Section 137 payments, review of internal controls and effectiveness of internal audit and the review of the risk assessment, Standing Orders and Financial Regulations that were noted. It was agreed to discuss the Council's risk assessments at the next committee meetings.

10/1061 Financial Support for the Flower & Produce Show

It was resolved to support the Flower and Produce Show once again this year, by providing a donation of £25.00 from the Chairman's allowance.

Highways and Environment

10/1062 To Accept Minutes of Meeting 1 June 2010

The Minutes of the Committee Meeting held on the 1 June 2010 having been previously distributed were accepted.

10/1063 Report on Trees Overhanging the Footpaths Around the Village

Various trees/hedges had been identified, which are overhanging the public footpaths making it difficult for members of the public to pass. The Clerk to write to the relevant people responsible (i.e. residents or County Council), to ask for the trees to be trimmed back.

10/1064 BTCV to Maintain the Millennium Garden

It was resolved to approve BTCV to maintain the Millennium Garden at a cost of £250.00. It was reported that U3A are unable to fully maintain the garden, but will continue to trim the bushes on occasions.

10/1065 Report on Repairs required to Stonewall in Millennium Garden

The stonewall adjoining the Millennium Garden and the Brixworth Centre has started to collapse. The Brixworth Centre has agreed to make arrangements to get the wall repaired. However the Parish Council's stonewall on the roadside will need to be repaired in the future and therefore it was suggested to include for this sum in the budget for next year.

10/1066 To Establish Ownership of Land in Breach Close

It was resolved to find out from the Land Registry, who the owners are of the garaged area in Breach Close, at a cost of £5.00. The Council continually gets enquiries from

residents about this area, as to who is responsible for what (ie flytipping, overhanging trees).

10/1067 Overhanging Trees – Lone Pine Court

Cllr Bament reported that he had spoken to the agents for Lone Pine Court, who had agreed to trim the large trees which overhang the gardens in Stannard Way.

Correspondence for discussion

10/1068 Letter from Cricket Club- Letter of Support

Brixworth Cricket Club is organising an event on the 30 July 2010, which will include a match between Brixworth and the Lashings International teams. A letter had been received from the Cricket Club asking for the Councils support in their application to the District Council for a grant. It was resolved to support this event and the clubs application for a grant.

10/1069 Email from Youth Club – Babysitting Course

It was noted that the Youth Club would no longer be seeking funding for a babysitting course. Many of the Young People involved had now moved on.

10/1070 Email from Resident – Parking on Grass Verge Holcot Road

This had been discussed earlier on in the meeting. It was suggested that County Cllr Millar might be able to assist.

10/1071 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

10/1072 Date of Next Meetings

The next Full Council Meeting is to be held on 27 July 2010 in the Community Hall, Library/Community Centre.

Urgent Matters For Report Only

There were no urgent matters for report.

There being no other business the meeting closed at 8.30pm

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Chairman

Signed as a true record of the above meeting.

Dated 27 July 2010

Matters raised by members of the public.

1. A resident from Windmill Glade referred to his comments made at the previous Council meeting. The Chairman confirmed the action already taken by the Parish Council and the Police Officers offered to assist with other matters raised.
2. The Brixworth First Responder Group has now been set up and members of the group have received the necessary training. The group is not to replace the ambulance service, the first responder group will respond in addition to an ambulance being called.
3. Concerns were raised with regards to a vehicle parking on the Holcot Road grass verges. It was noted that NCC Highways are aware, but can not take any action, to the vehicle being parked there.